

**TC/BOE STRATEGIC PLAN SUBCOMMITTEE**  
**Meeting Minutes**  
**May 20, 2010**

**CALL TO ORDER:** Mayor Kaupin called the meeting to order at 11:05 PM in the Kennedy Middle School Auditorium (155 Raffia Road).

**MEMBERS PRESENT:** BOE Members: Greg Stokes, Chairman, Chuck Johnson, Judy Apruzzese-Desroches and Joyce Hall.

TC Members: Scott Kaupin, Mayor, Bill Lee, Cindy Mangini and Patrick Crowley.

**Also at the Table:** Matt Coppler, Town Manager and John Gallacher, Superintendent.

**Officials in the Audience:** Donna Szewczak, BOE member.

**Approval of Minutes:**

Mr. Johnson moved, and Mrs. Mangini seconded a motion to approve the minutes of the May 18, 2010 meeting. Motion passed unanimously by a show-of-hands.

**Finalization of Recommendation to Board of Education:**

Discussion followed on this item. Agreed that an organizational concept should be sent on to the Board and the following had the consensus of the subcommittee:

Senior High – One building, location to be determined, housing all pupils in Grades 9-12;

Middle School – One building, using either the current JFK building or the open high school building, housing all pupils in grades 6-8;

Elementary – Felt that the Board of Education should research the PK-2 and 3-5 concept more and also research the PK-5 organization.

Considerable discussion occurred prior to reaching the elementary recommendation. The members noted that many of the Community Conversation participants urged the subcommittee to slow down and provide more details on the final plan before asking the Board to make a decision. More details on transportation and financial costs were examples of areas needing more information.

The subcommittee felt that the Board retains the responsibility for making the following decisions:

- a. Implementation dates (i.e. Do they want to place approximately 50% of the 6<sup>th</sup> graders in JFK for September or wait a year?);
- b. Selecting school(s) for reutilizing and the implementation dates. The Superintendent was asked to provide more financial data and class occupancy rates for four schools (Stowe, Hale, Enfield Street, and Alcorn) to the Board on May 25.

Several handouts were distributed including:

- Estimate on moving costs; May 18 class sizes Grades K-6;
- Number of walkers by school; number of registered Kindergartners to date for September;
- E-mail from School Facilities Unit showing items needing completion before and after submitting an ED049 form.

Mr. Stokes invited the subcommittee members to the May 25 BOE meeting.

Agenda item 3 (Moving Plan and Associated Costs) was tabled due to the late hour.

Mr. Johnson moved, and Mr. Crowley seconded a motion to adjourn. Motion passed unanimously by a show-of-hands.

Meeting adjourned at 12:10 AM on May 21, 2010.

Respectfully submitted,

John Gallacher, Recorder

DRAFT